



CHAMBER ORCHESTRA
DAVID DANZMAYR, MUSIC DIRECTOR

Education Manager

Position Opportunity:

ProMusica Chamber Orchestra seeks a full-time **Education Manager** to join our dynamic team in inspiring the next generation of music lovers. Charged with implementing and managing ProMusica's education and outreach programs, this position collaborates with musicians, educators, teachers, staff, and partners to provide impactful educational experiences to meet the needs of the community and that are aligned with ProMusica's mission and strategic goals. Reporting to the CEO, the Education Manager fosters strong relationships throughout the greater Columbus region. This role requires creativity, strong organizational skills, and ability to manage multiple programs in a fast-paced environment. This position is a full-time salaried exempt position with full benefits package available. All are encouraged to apply.

Core Responsibilities:

Education Programs

- Plan, implement, and evaluate all ongoing education programs and outreach initiatives including but not limited to *Musicians in Schools*, *Columbus Metropolitan Library Storytimes & Family Concert Series*, and other projects as designed.
- Manage and coordinate with the Lead Instructor and Ohio State University School of Music partners of the *Play Us Forward* (PUF) charter school instrumental program
- Write lesson plans, develop curriculum, and lead the *Infant & Toddler* program studying the impact of music on early childhood literacy and learning.
- Coordinate activities in conjunction with concerts (i.e., *CODA Conversations*, *Open Rehearsals for Seniors*, student group rehearsal attendance).
- Identify gaps and create new opportunities that support education strategic goals as needed.
- Identify masterclass opportunities with guest artists and musicians at area universities and schools.
- Establish benchmarks to effectively evaluate data ensuring short- and long-term goals are met.
- Develop themes, write scripts, lead and host family concerts and other outreach programs.

Outreach and Community Relationships

- Cultivate strong working relationships with local area educators, school administrators, classroom teachers, and colleagues in area arts organizations.
- Develop new relationships with partners to support long-term goals and community needs.
- Coordinate and maintain good relationships with ProMusica musicians to ensure collaborative planning and successful implementation of outreach programs.
- Represent the orchestra at community education events and meetings as needed.

Administrative

- Oversee any education-related training needs for musicians, staff, interns and partners.
- Work with Development to collect and analyze statistics for grant proposals and reporting purposes.
- Work with Marketing to develop education related collateral and help promote programs including student ticket initiatives.

||: ProMusica

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- Develop budgets, schedules, and reports for all education programs. Monitor all expenses.
- Recruit and manage internship program.
- Keep a current understanding of trends in arts education, including best practices.

Qualifications:

- Bachelor's degree in music, music education, or arts/education related degree and/or 2+ years of classroom experience, education department of a performing arts organization. Hands-on experience may substitute for any education requirement.
- Knowledge of orchestras and classical music.
- Ability to interact professionally and personably with diverse personalities including musicians, staff, and the general public, especially when under pressure.
- Ability to present programs to an audience, and comfortable with public speaking.
- Highly motivated and able to inspire confidence.
- Passionate about learning, music, and arts education.
- Excellent written and oral communication skills, high attention to detail is essential.
- Strong organizational and time management skills, with the ability to prioritize duties and complete tasks on deadline for multiple projects.
- Ability to work independently but possess a collaborative and team player mentality.
- Proficient with Microsoft Office.
- Position involves work outside normal office hours at concerts/events/activities, with access to a vehicle for transportation needs.

Benefits:

- Full-time salaried exempt position
- Health, Dental, and Vision benefits
- 401k Retirement Plan
- Paid holidays, vacation, sick time

About ProMusica:

ProMusica is 37 musicians from all over the country who are redefining what it means to be a chamber orchestra. Led by Music Director David Danzmayr and Creative Partner, renowned violinist Vadim Gluzman, our vision is to engage, inspire, and connect people to the world around them through the joy of ProMusica. The orchestra both honors the classical traditions and champions the contemporary, with a deep commitment to new works, with 72 commissions, and over 120 premieres to-date. To read more about the orchestra, please visit www.promusicacolumbus.org

To Apply:

Please email a cover letter and resume to Janet Chen, CEO, at jchen@promusicacolumbus.org. Applications received by June 25, 2025, are ensured full consideration. No phone calls, please. Applications will be accepted until the position is filled.

ProMusica does not discriminate in its employment decisions on the basis of race, color, religion, ancestry, age, sex, gender identity, sexual orientation, marital status, national origin, disability, veteran status, or any other protected class. As an Equal Opportunity Employer, we celebrate diversity and are committed to creating an inclusive and equitable environment for every staff member.