

ProMusica Chamber Orchestra's Internship Program provides talented students with the opportunity to immerse themselves and gain experience in the professional environment of a non-profit performing arts organization.

Please complete the following application to be considered for an internship with ProMusica.

**PERSONAL INFORMATION**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

LOCAL ADDRESS/PHONE

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

PERMANENT ADDRESS/PHONE *(if different)*

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**EDUCATION**

COLLEGE

Name & Location: \_\_\_\_\_

Year: First Year    Sophomore    Junior    Senior    Graduate/Other: \_\_\_\_\_  
(circle one)

Current GPA: \_\_\_\_\_ Major/Minor: \_\_\_\_\_

Will you receive credit hours for this internship?    YES    NO

If yes, how many hours are needed to fulfill the requirement? \_\_\_\_\_

HIGH SCHOOL

Name & Location: \_\_\_\_\_

Year Graduated: \_\_\_\_\_ Final GPA: \_\_\_\_\_

## AREA OF INTEREST

ProMusica's internships can be concentrated in a variety of ways. Please select the areas in which you are interested in completing your internship.

- Box Office/Ticketing
- Concert & Event Management
- Marketing, Promotions, & Graphic Design
- Education
- Fundraising & Special Events
- Non-Profit Administration & Office Assistance

At what period in the year do you wish to complete your internship?

Fall (Sept. – Dec.)      Spring (Jan. – April)      Summer (May – Aug.)      Other: \_\_\_\_\_

Please describe your general availability during the week and weekends. Please note that ProMusica's internships may require you to work outside of regular business hours.

In the space below, briefly explain in further detail any specific areas of interest that you would like to target while interning with ProMusica.

## MUSICAL, ARTS, & NON-PROFIT BACKGROUND

*Please describe your musical background and previous experiences you've had in working with a non-profit arts organization.*

## MUSICAL, ARTS, & NON-PROFIT BACKGROUND cont'd.

What skills or strengths do you possess that will help you be successful interning with ProMusica?

## ESSAY

*On a separate sheet of paper, typed and double spaced.*

Please tell us why you are interested in doing an internship with ProMusica Chamber Orchestra. What are your personal and professional goals and what do you hope to gain from your experience?

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Please send your completed application, essay, résumé, and two reference contacts to ProMusica via mail, fax, or email using the information below:

ProMusica Chamber Orchestra  
ATTN: Margaret Wells  
620 E. Broad St., Suite 300  
Columbus, OH 43215

EMAIL: [mwells@promusicacolumbus.org](mailto:mwells@promusicacolumbus.org)

Questions? Contact ProMusica's offices at 614-464-0066